

Assynt Development Trust Limited

Minutes Board Meeting Tuesday 24th May 2022, 4.00 – 7.00pm	
Present: Willie Jack, Nigel Goldie, Boyd Alexander, Bob Bazley, Marianne Hutchison In Attendance: Adam Pellant, Ewen McLachlan Apologies: Conflicts of interest:	Action
1. Minutes of Board meeting of 24th March 2022 The minutes of 24 th March 2022 are accurate and approved.	Agreed
2. Matters arising (not addressed elsewhere on the agenda) There are no matters arising.	
3. Finance & Business	
a) Finance Reports for January to April 2022	
1. Monthly report with actuals for the year to 30/4/2022. Some funds appearing in the accounts are already allocated to projects, but not yet spent.	Noted
b) Assynt Resilience Group	
<ul style="list-style-type: none"> ▪ CRF2 update The CRF2 fund closed on the 31st March 2022. The last payment due from HIE was received on 20th May 2022. WJ has provided HIE with all the audit information that is required. The ADT has supported ten local groups and spent £160 less than the CRF2 budget of £50k Regarding the Electric Chat Trike, there is an issue regarding the funding and the use of the trike. The supplier has said that they could hold on to the trike for another customer and they are willing to refund the invested amount or maybe find alternative ways to use the trike. AP will have a look at this. 	Noted
<ul style="list-style-type: none"> ▪ CRF1 update WJ has collected all the information that was required by the HIE auditors and provided all the information to HIE. 	Noted
<ul style="list-style-type: none"> ▪ Food Larder Update With regard to the food larder there was some negative publicity on Facebook about Campervans using the larder. This has been dealt with. Lord Jim Wallace, the moderator of the Church of Scotland visited the food larder on 26th April while visiting Assynt. Donations: * An additional £285 has been received in the past month. * AP has been successful in obtaining a £1,000 grant from Arnold Clark Community Fund. * And additional three donors and three volunteers have come forward. 	Noted

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<ul style="list-style-type: none"> ▪ Energy Advice Scotland The Energy Vouchers are not available at this moment. EM checked with Maree Todd, MSP and at this moment there is nothing the ADT can do for the residents of Assynt. c) HIE monthly reports and financial claims Report from Adam & Ewen to HIE for March & April 2022 with claims for reimbursement. There are no questions on these reports. d) Investing in Communities Fund No news yet. e) The Mission The exterior of The Mission has been re-decorated f) Louis Gouveia Fund For the children's non-school activity two x £240.00 has been paid out for a school trip 	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>
<p>4. Development</p> <ul style="list-style-type: none"> a) Assynt Glebe, Lochinver <ul style="list-style-type: none"> ▪ The third version of the tender brief is published 20th May 2022 and has a return date to CHT of 4 weeks which will be 17th June 2022. ▪ Once a contractor can be appointed the <i>design work</i> can start. At this moment there is no one of the ADT on the tender scoring panel. NG and BA are interested. WJ will email Fiona from CHT. ▪ Regarding the unknown owner of the piece of land at the Glebe; LM and SJ at Assynt Foundation and the rest of the AF board will provide an affidavit to support the application to rectify the Land Registry title. b) Cludgie Motorhome Waste Project <ul style="list-style-type: none"> ▪ This project is coming to an end. All the information has been supplied to Business Stream and Scottish Water. Scottish Water will come over for a site inspection and if they agree upon the work that is done it is finished. ▪ Contactless payment: the machine works. There was an issue with receiving the money on the account, but this problem is solved. ▪ Tank: the work on the appearance of the tank is done by Duncan & Clarke. AP will have a look at the site to see the result. ▪ Solicitor: there will be some solicitors' costs for this project. It is not sure yet how many hours of work the solicitor will have. AP will check at the solicitor to get an estimate. ▪ Parking places: the paint that is used for the parking places has come off at some places. AP will contact the company who did it to fix it. c) Crown Estate Scotland/CES Partnership Fund <ul style="list-style-type: none"> ▪ Deadline for submission 8th June 2022. AP mentions that he needs feedback on the application before it can be sent to Highland Harbour. Highland Harbours has some issues with parking places. <i>Action: Send the information to Tony Usher and Joe MacKay and arrange a meeting between AP, BB and NG to talk about this issue and the application.</i> 	<p>WJ</p> <p>AP</p> <p>AP, BB, NG</p>

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<p>d) Achmelvich Car Park and Toilet Project</p> <ul style="list-style-type: none"> Meeting held on 17th May with HC and Liam Taylor to progress the project. Next meeting 2pm 28th June to progress action points. WJ had a conversation with Phil Tomlin about raising finance for the carpark. Phil has a pro active view on it. The largest tranche of funding will likely come from RTIF. If anyone from ADT wants the join the HC / ADT meeting on 28th June 2022, please let WJ know. Toilets: At this moment there are no toilets available at the Achmelvich Carpark. MH will check with Phil Tomlin what the status is on this and that until there are new toilets something temporarily should be arranged. 	MH
<p>e) Stoer School</p> <p>Consultation on Wednesday 25th May 3 – 7pm at Stoer School. The board will have to decide how to proceed after the consultation and is ‘partnership’ with CHT and HC.</p> <ul style="list-style-type: none"> The consultation is planned for Wednesday 25th May 2022 between 3 – 7pm at Stoer School and to run over the last details Iain Livesley (architect), Morven Taylor and Nicola Doctor (CHT) will join the meeting for a short while to discuss these details. Iain Livesley is planning to be at the school at 2pm to prepare the boards. He will also print a few sets of drawings if people want to take it with them. Survey: AP has prepared a survey. It is still a draft and it needs to be completed. Regarding this survey, less is more. Simple to the point questions. WJ will put all the information on the ADT website so AP can use this link in the survey 	WJ/AP
<p>f) North West Regenerate: Endangered Landscapes Programme</p> <p>Unfortunately the application was unsuccessful. There is an opportunity to apply again.</p>	Noted
<p>g) Rural Land Use Partnership</p> <p>The balance of £40,000 will come from CALL (SWT) and SNH. ADT have now become partners in CALLP. BA has asked Rachel for the figure several times but did not receive it yet. Once he gets the figure he can arrange the PO. <i>EM will check with Rachel.</i></p>	EM
<p>h) Lochinver Primary School Playground</p> <p>AP has been in contact with Catriona MacLean and she found some funders. She will have a meeting with the Colin the head teacher and start with the applications.</p>	Noted
<p>5. Culag Park Update</p> <ul style="list-style-type: none"> New gate by the Mission Assynt Upkeep have installed a new self-closing gate at the Mission 	Noted
<p>6. Discover Assynt</p> <p>a) Update EM There will be a donation button on the DA website to engage more people.</p> <p>b) Adapt & Thrive EM update on new website – A local Web Design company have been appointed to design the new website including hosting and technical maintenance of the website for first year.</p>	Noted

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<p>c) Congestion and wild camping/parking The Trust has received £2,000 from Highland Council for a plan to assist with this problem.</p> <p>d) Walking guide to Assynt & Coigach Last month ADT received £238 royalties for sales of the book in the first quarter of 2022.</p>	<p>Noted</p> <p>Noted</p>
<p>7. AOB</p> <ul style="list-style-type: none"> ▪ Glass cabinets: at the Leisure Centre there are some glass cabinets from the ADT. BB may have some people who are interested in these cabinets. He will check this and Let MH know. ▪ This is the last meeting of which Irma will take the minutes and the ADT would like to thank Irma for the work done. There is no replacement yet, so if someone knows a person who is interested in taking the minutes for the ADT, please let WJ know. 	<p>BB</p>
<p>8. Proposed date of next meeting: 26th July 2022 4.00pm</p>	<p>Not yet agreed</p>