

# Assynt Development Trust Limited

<b>Minutes Board Meeting</b> <b>Wednesday 29th September 2021, 6.30 – 7.30pm</b>	
<p><b>Present:</b> Willie Jack, Marianne Hutchison, Nigel Goldie <b>In Attendance:</b> Ewen McLachlan <b>Apologies:</b> Adam Pellant, Boyd Alexander <b>Conflicts of interest:</b> None</p>	<b>Action</b>
<p><b>1. Minutes of Board meeting of 23rd August 2021</b> The minutes of 23rd August 2021 are accurate and approved.</p>	Agreed
<p><b>2. Matters arising (not addressed elsewhere on the agenda)</b></p> <ul style="list-style-type: none"><li>▪ Recruitment ADT Board of Directors; MH mentions that Bob Bazley may be interested in joining the Board. MH will give WJ his contact details and WJ will contact him.</li></ul>	MH/WJ
<p><b>3. Finance &amp; Business</b></p> <p><b>a) ADT &amp; AC(T) Accounts 2019/2020</b> WJ distributes a copy of the accounts for 2019/2020. The accounts are concerning a period of 18 months. As from 2021 the accounts will go from 1 January to 31 December.</p> <ul style="list-style-type: none"><li>▪ The accounts have more detailed description of the projects.</li><li>▪ On page 11 you find a breakdown of all the different headings.</li></ul> <p>WJ gave a brief explanation about the figures. He asked Tim Wright to join the AGM and give a more detailed explanation about the accounts. The accounts have already been submitted to Companies House and can be shared freely.</p> <p><b>AC(T):</b></p> <ul style="list-style-type: none"><li>▪ The Assynt Community (Trading) Ltd accounts are on the website and have also been sent to the Companies House.</li><li>▪ In 2020-21 tenants at The Mission are up to date with rental payments</li></ul> <p><b>b) Finance reports for January to July 2021</b> These are the figures from January to August 2021, as from September the figures will be categorized in a more detailed way. This is because the Community Recovery Fund is split up in fund 1 and 2. HIE wants a more detailed level of fund expenditure.</p> <p><b>c) Assynt Resilience Group</b></p> <ul style="list-style-type: none"><li>▪ <b>Community Recovery Fund</b> There is an underspend of £3,291.51 and this had to be spent before the end of September. HIE agreed that ADT could allow Assynt Foundation to spend the money on the Glencanis Walled Garden Project.</li><li>▪ <b>Community Recovery Fund 2</b> The first 30% tranche (£15,095) of the £50,316 grant has been received with the second tranche due when evidence exists of at least 80% of the first tranche being spent. HIE has introduced a detailed audit requirement for the money spent.</li></ul>	<p>Noted</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

# Assynt Development Trust Limited

<ul style="list-style-type: none"> <li>▪ <b>Proposal to the board for payment of the £4,275 ADT Management Fee</b> To receive the funds regarding the management fee HIE requires proof of expenditure. This means for this work someone needs to get paid to receive the management fee. WJ proposes that he will do this work on a self-employed basis and donate the money back to ADT. WJ left the meeting and the board agreed to this proposal because it is on short notice, the money must be spent before March 2022. On the long term the ADT can check within the community if someone is interested in taking this job and get paid for it. <i>Note: BA did not attend the Board Meeting prior to the AGM but was present at the time this proposal was discussed and agreed upon.</i></li> </ul> <p><b>d) HIE monthly reports and financial claims</b> Reports from AP &amp; EM to HIE for August 2021 with claims for reimbursement.</p>	<p>Agreed</p> <p>Noted</p>
<p><b>4. Development</b></p> <p><b>a) Assynt Glebe, Lochinver</b></p> <ul style="list-style-type: none"> <li>▪ CainTech site investigations report has been received. The report states that building is possible on this location. WJ mentions that he didn't find the report to be very clear as to the site proposals. There are not many ideal sites for house building, the land is either rocky or peaty. The Highland Council adopted road ends at the stock grid on Glebe Land and there may be a requirement to improve the road to adopted standard through the Glebe. The Communities Housing trust will report back to the Trust with suggestions based on this CainTech report.</li> <li>▪ Craig MacAdam from Buglife visited the site and found no medicinal leeches.</li> </ul> <p><b>b) Cludgie Motorhome Waste Project</b></p> <ul style="list-style-type: none"> <li>▪ Kelly from the Leisure Centre isn't happy with the look of the wooden framework around the Cludgie unit; the washer tank on top is very ugly. AP is investigating the possibilities to improve the design.</li> </ul> <p><b>c) Crown Estate Scotland/CES Partnership Fund</b></p> <ul style="list-style-type: none"> <li>▪ WJ, EM, and AP met with Tom Mallow &amp; Penny Coles (CES), Phil Tomalin (HC) on Zoom to discuss how CES, HC and ADT can pursue development opportunities at Lochinver Harbour. WJ, EM and AP held a follow up meeting on 24th September to explore possibilities.</li> <li>▪ WJ, EM, and AP subsequently met meeting with Martin Sharp in Lochinver. One of the possibilities is to build a shed where 6 to 8 yachts can be stalled for the winter. The investment for such a building would be from £200-400k, and the CES fund is a max of £750k. Another part of such a project would be a Marina Office with a laundry, toilets and showers.</li> </ul> <p><b>d) Achmelvich Car Park and Toilet Project</b></p> <ul style="list-style-type: none"> <li>▪ The costs of this project will be in the region of £824k and our funding application has been submitted to RTIF and the planning application to HC both for consideration in due course.</li> <li>▪ The financial outcome for the Design and Feasibility Study was a total spend of £11,600 with a shortfall for ADT to pay of £3,600 unless HC will contribute more.</li> </ul> <p><b>e) Stoer School</b></p> <ul style="list-style-type: none"> <li>▪ Following the letter from ADT Highland Council removed Stoer School from the market. Subsequently WJ had a meeting with John McHardy from HC and Ronnie Macrae from CHT to discuss the way forward.</li> </ul>	<p>Noted</p> <p>AP</p> <p>Noted</p> <p>Noted</p> <p>Noted</p>

# Assynt Development Trust Limited

<ul style="list-style-type: none"> <li>▪ It would be good if the community comes up with ideas what to do with Stoer School. One possibility is to convert Stoer School into two one-bedroom flats. A public meeting will be organized in due course to find out what the community wants to do with this building.</li> </ul> <p><b>f) Inchnadamph Lodge</b></p> <ul style="list-style-type: none"> <li>▪ It appears that John Snyder, who also owns Lochinver Larder, has made an offer to buy Inch Lodge and continue its use as a geology field centre. The Geopark's offer to buy it for the community would appear to have lapsed.</li> </ul> <p><b>g) NW2045/RLUP</b></p> <ul style="list-style-type: none"> <li>▪ ADT's expression of interest to host the RLUP project officer role was accepted. No one else bid. The job advert was published in the third week of September. There are no applications yet.</li> </ul> <p><b>h) Broadband update</b></p> <ul style="list-style-type: none"> <li>▪ Regarding the roll out of fibre. Effectively this can only be offered to houses that are situated by the road.</li> </ul>	<p>Noted</p> <p>Noted</p> <p>Noted</p>
<p><b>5. Culag Park Update</b> The 'Grassroots' Defibrillator, a cabinet has been purchased with a 50% contribution from ACC. Matthew Bulch has agreed to install it at The Mission.</p>	<p>Noted</p>
<p><b>6. Discover Assynt</b> No update given.</p>	
<p><b>7. AOB</b> None.</p>	
<p><b>8. Proposed date of next meeting:</b> Possibly Thursday 2nd December 4.00pm. Not discussed so not officially agreed on at the meeting.</p>	